

**The Ministry of Science, Technology, Energy and Mining
Invitation for Bids**

Energy Efficiency and Conservation Programme

MSTEM-EECP-032; Single Stage Bids – Energy Efficiency Air Conditioning Retrofits.

The main objective of this programme is to enhance Jamaica's Energy Efficiency (EE) and Energy Conservation (EC) potential through the design and implementation of cost saving Energy Efficiency (EE) and Energy Conservation (EC) measures in the public sector.

Scope: Supply and Installation of Air Conditioning Retrofits at GOJ Facilities

Eligibility: Bidders must possess a valid Tax Compliance Certificate
Bidders must be registered with the National Contracts Commission in the category of Heating, Ventilation, Air-Conditioning, Refrigeration; Grade 1

Procurement

Method: Local Competitive Bidding (LCB)
Interested eligible bidders may obtain further information from MSTEM-Project Execution Unit and inspect the bidding documents at the **Ministry of Science, Technology, Energy and Mining, PCJ Building, 36 Trafalgar Road, Kingston 10 from 10:00 a.m.- 4:00 p.m., Mondays to Fridays.**

Bid documents may be purchased by interested bidders on the submission of a written application to the address below and upon payment of a non-refundable fee **J\$10,000.00 or US\$100.00. The method of payment will be in cash, Manager's Cheque or Bank Draft payable to the Ministry of Science, Technology, Energy and Mining. The document shall be collected at the MSTEM – Project Execution Unit as of December 14, 2015 between the hours of 8:30 a.m. to 4 p.m., Mondays - Thursdays.** An electronic copy of the complete bidding documents will be emailed to the purchasers of bidding documents prior to the deadline for bid submission.

**Project Manager,
Project Execution Unit
Ministry of Science, Technology, Energy and Mining
PCJ Building, 36 Trafalgar Road
Kingston 10, Jamaica, West Indies
Tel: 876-929-8990-9 or 876-754-6355, Fax: 876-754-6351
Email: eecp@mstem.gov.jm**

Single Stage bids must be delivered before **3:00 p.m., Friday, January 29, 2016 to:**

**Project Execution Unit, Second Floor
Ministry of Science, Technology, Energy and Mining,
PCJ Building, 36 Trafalgar Road,
Kingston 10**

Bids must be returned in a plain, sealed envelope, appropriately marked on the outside of the envelope: "MSTEM-EECP-032; Single Stage Bids – Energy Efficiency Air Conditioning Retrofits.

Late bids will be rejected. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address above on **Friday, January 29, 2016 at 3:15 p.m.**

MSTEM reserves the right to accept or reject any bid or to abort the bid process and reject all bids at any time prior to the award of contract without incurring any liability.