



Letter of Invitation

2017 January 13

Through the Ministry of Science, Energy and Technology (MSET), the Government of Jamaica (GOJ) is continuing to finance the Energy Efficiency and Conservation Programme (EECP).

In keeping with the objective of implementing Energy Efficiency (EE) and Energy Conservation (EC) investment measures in the public sector throughout Jamaica, the MSET intends to make payments under a contract to provide servicing and maintenance of air conditioning units in designated facilities throughout Jamaica.

The MSET now invites bids from eligible contractors in the category of Heating, Ventilation and Air Conditioning (HVAC) at the Grade 3 level or above, to provide the following services: Servicing and Maintenance of Air Conditioning Units at designated facilities throughout Jamaica.

Selection will be done in accordance with the GOJ Procurement Guidelines, using the Handbook of Public Sector Procurement Procedures: Volume 2 of 4 for the Procurement of Goods, General Services & Works (Revised October 1, 2016 and March 2014).

The Request for Proposals (RFP) will be provided following enquiry email sent to: eecp@mset.gov.jm. The Bid and Price Proposal should be prepared using the standard documentation included in the Bidding Document and be addressed to:

Project Manager
Energy Efficiency and Conservation Programme
Ministry of Science, Energy and Technology
PCJ Resource Centre
36 Trafalgar Road, Kingston 10
E-mail: eecp@mset.gov.jm
Facsimile No: 876-754-6351

Servicing and Maintenance of Air Conditioning Units

Bid Submission Date: No later than 10:00 a.m. EST, on Tuesday March 7, 2017

Bid Opening: No later than 10:15 a.m. on Tuesday March 7, 2017

The further **AMENDED** RFP will be provided upon request from email eecp@mset.gov.jm.